

Golden Valley School Association (GVSA)

Annual General Meeting (AGM) Minutes

Date: Monday 6th October 2025

Time: 6:05pm – 7:00pm

Venue: Golden Valley Primary School Hall

1. Welcome and Opening

The meeting was opened at 6:05pm by Richard Riordan, Headteacher, who welcomed everyone and spoke about the importance of the GVSA in strengthening the school community. He highlighted that the Association is not only vital for its financial contributions but also for fostering positive engagement between parents and the school in an informal and supportive environment. RR emphasised the importance of community involvement as a key part of education, alongside financial outcomes, and expressed gratitude for the innovative and fun events that had raised significant funds over the past year.

Following this, Alex Woodman (Chair) welcomed all attendees to the AGM, thanked everyone for their involvement throughout the year, and invited everyone to introduce themselves. A quorum was confirmed.

2. Attendance and Apologies

Present: Alex Woodman, Rachel Young, Bec Payne, Lucy Ball, Vanessa Larkham, Laura Etheridge, Victoria Adams, Lydia Day, Emily Nolan, Lynn Nolan, Eleanor Davies, Richard Riordan, Debbi Buss, and one additional attendee (name not recorded).

Apologies: Clare de Heaume

3. Overview of the Year (2024–2025)

Alex Woodman, Rachel Young & Bec Payne reflected on the GVSA's first full year as a new committee, supported by presentation slides (attached to the record).

- Fundraising Highlights:
 - • Total funds raised: approximately £7,500
 - • Events and income sources included:
 - Easter raffle
 - School discos
 - Uniform sales

- Quiz night
- Grants
- Summer Fair (largest income source)
- Christmas activities (including Santa letters and Christmas cards)

- Expenditure Overview:
 - Total spend: approximately £5,000
- Funded items and projects included:
 - House trophy
 - Year 6 leavers' hoodies
 - Playground bins
 - Anti-bullying workshops
 - Major investment: Visualisers installed in every classroom

Richard Riordan spoke about the importance of both small and large-scale projects, acknowledging that without the GVSA's support, many initiatives such as the visualisers and workshops would not have been possible within the school's core budget.

4. Future Plans (2025–2026)

The committee met with the Senior Leadership Team at the start of term to discuss priorities for the coming year.

- Proposed major projects:
 - Support replacement of IT equipment – creation of laptop banks to enable flexible learning and free up a room for a new school library.
- Smaller projects:
 - Supplementing the newly established Forest School.
 - Providing additional wet play equipment for classrooms.

The GVSA will explore fundraising strategies for larger projects such as the IT upgrade and library, and will continue to work collaboratively with the Senior Leadership Team to attract external funding opportunities. SLT may be able to secure some funding from the school trust, but external funding will be valuable.

Richard Riordan noted that this partnership between GVSA and the school leadership strengthens the school's ability to secure major investment and maintain high-quality learning resources.

5. Election of Officers for 2025–2026

Position	Name(s)	Notes
Chair	Rachel Young	Elected

Vice-Chairs	Alex Woodman and Clare de Heaume	Co-Vice-Chairs
Secretaries	Lucy Ball and Eleanor Davies	Co-Secretaries
Treasurer	Bec Payne	Currently sole treasurer – additional support sought
Committee Members	Lydia Day and Emily Nolan	Elected

6. Closing Remarks

The committee and senior leadership team thanked all attendees for their continued dedication and contribution to the GVSA.

Meeting closed at: 7:00pm

Signed: _____

Rachel Young – Chair

Date: _____