



Golden Valley Primary School

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*'Sharing Kindness,
Challenging Ourselves and Others,
Achieving Excellence'*

Headteacher: Mr R Riordan BA (QTS) Hons., NPQH

07 October 2026

Dear Parents/Carers

Parents' and Carers' Evenings

We are pleased to invite you to our forthcoming Parents' and Carers' Evenings, which will be held in person at school on:

- Tuesday 20 October, from 3.50pm to 7.20pm
- Thursday 22 October, from 3.50pm to 5.50pm

Appointments will be available to book via My Child At School (MCAS) from **7.00pm on Monday 12 October** until **9.00am on Monday 19 October**. During this period, you will also be able to amend or cancel your appointment if required. Instructions on how to make a booking can be found at the end of this letter.

If you do not have internet access, or if you are unable to book an appointment, please contact the school office once the booking system has opened. We will be happy to arrange an appointment for you from the remaining available slots.

To ensure that all families have fair access to appointments, we are only able to offer one appointment per child. Where parents or carers live at different addresses, we kindly ask that, wherever possible, arrangements are made to attend together. This helps ensure that everyone receives the same information from the class teacher and allows us to make the best use of the available appointment times.

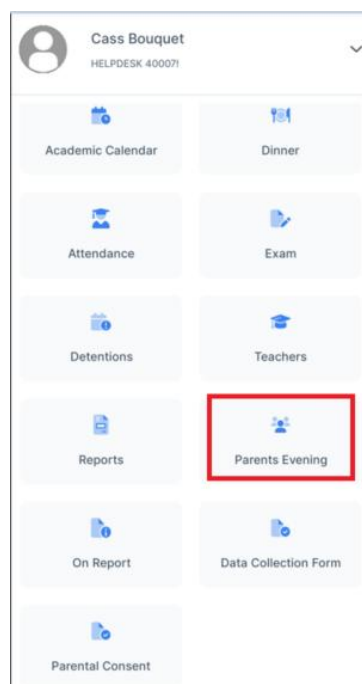
Yours sincerely

R Riordan
Headteacher

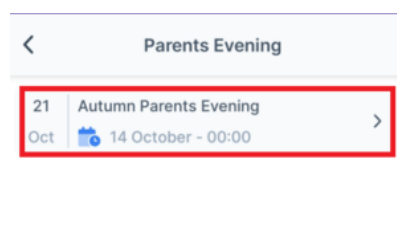


Booking Appointments with the MCAS Parent App

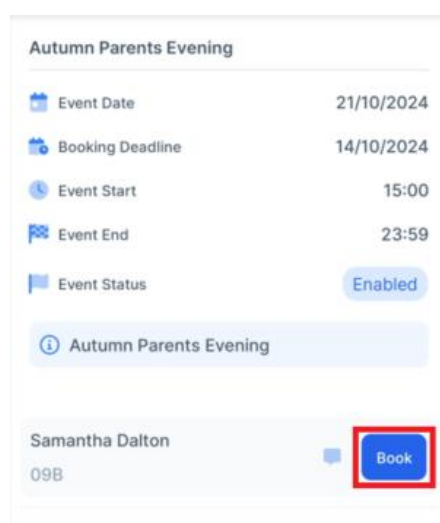
Select **Parents Evening** from the menu.



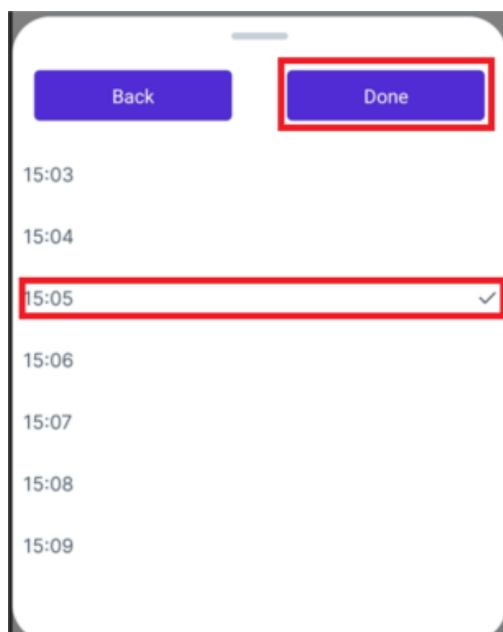
Select the **Parents Evening** you would like to book sessions for from the list.



This will display a list of all the teachers you are able to book sessions with. Click **Book** next to the name of the **Teacher** you would like to book an **Appointment** for.



This will load a list of available times. Click on the slot you would like to book (a tick will appear on the right hand side to confirm your selection) once you're happy, click **Done**.



Your selected time will then appear in green next to the **Teacher**.

